

ONEHOUSE PARISH COUNCIL

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You are hereby summoned to attend a meeting of Onehouse Parish Council convened by the Chair and to be held in Trinity Hall, Onehouse on Monday 13th April 2026 at 7.30 p.m.

The agenda is:-

- 1. Apologies for absence.**
- 2. To confirm and approve the minutes of the meeting on 9 March 2026.**
- 3. To receive members Declarations of Interest on agenda items and to consider any dispensation requests from councillors.**
- 4. Public comment.**
- 5. Report from County Cllr Otton.**
- 6. Report from District Cllr Matthissen**
- 7. Planning Matters**
 - a) To discuss and make recommendation to MSDC on any applications received prior to this meeting:
DC/26/00996-Removal/Variations of condition under DC/24/00137-Erection of front & side extensions and re siting of oil tank.
 - b) To receive MSDC decisions on previously considered applications: None
- 8. Finances**

To ratify the following payments

 - a) £677.51- Mrs V Swansborough, March 26 Clerk's Salary
 - b) £10.13- NEST, Clerk Feb 26 pension direct debit
 - c) £118.80-John E Wright & Co Ltd, NP Community Event Printing

To approve payment of the following invoices.

 - d) £433.00- Gipping Press, April 26 OHSMag Printing
 - e) £55.00-Gipping Press, Flyers for NP event
 - f) £32.00-Gipping Press, Flyers for NP event
 - g) £57.60-SALC, Payroll services Oct 25 – March 26
 - h) £310.00-OHS Village Hall & Play Field Trust, Garage Hire Sept25-Mar26
 - i) £105.00-OHS Village Hall & Play Field Trust, Hall Hire for NP Event
 - j) £67.99-Mrs V Swansborough, reimbursement for hard drive purchased
 - k) £758.00-Rock Awnings, 2 x gazebo's
 - l) £540.00-Trinity room bookings April 25-March 26
 - m) Any additional invoices received since agenda produced.

To receive monthly financial report from the Clerk, including review of bank account reconciliations to 31st March 26.

9. To consider clerks request for payment of extra hours worked and take any necessary action.

10. To consider clerks request to instruct Suffolk Cloud to migrate all emails and data from old BT clerk email address to current council email address, and take any necessary action.

11. To consider request to purchase replacement SIDS batteries and take any necessary action.

12. To receive an update from the Tree & Footpath Warden, and take any necessary action.

13. To discuss any action necessary regarding the Forest Road to Chilton Leys Footpath.

14. To discuss any action necessary regarding the issue raised of resident's bins and general waste being left out.

15. To receive an update on the purchase of play equipment for the playing field, consider funding opportunities, and take any necessary action.

16. To receive an update on the concreting of benches at the playing field, and take any necessary action.

17. To discuss suggestion raised regarding Trinity Hall car park and take any necessary action.

18. To discuss water leaks on Forest Road and take any necessary action.

19. To discuss Emergency Plan, including setting up a working group, and take any necessary action.

20. To consider any response to the Suffolk Highways Town, Parish Council & Parish Meeting Survey.

21. To receive an update on the Neighbourhood Plan, including output of the community event, and take any necessary action.

22. To receive an update on the purchase of gazebo's & purchase of weights, and take any necessary action.

23. To discuss the future of the OHSMag and the editor position, including review of any applications to the volunteer editor role, and take any necessary action.

24. To discuss a paid subscription for the provision of an online magazine and pricing review for advertisers, and take any necessary action.

25. To receive an update on the Rural Caravan and take any necessary action.

26. To receive an update on any events, including an update on the fete, and take any necessary action.
27. To receive an update on changes to the entrance to Paupers Grave to improve accessibility and take any necessary action.
28. To receive an update on the provision of storage facilities, first aid equipment and PPE for volunteers at Paupers Grave and take any necessary action.
29. To receive an update on the Paupers Graves and take any necessary action.
30. To receive an update on the replacement of the Onehouse sign.
31. To discuss Onehouse website and Facebook page and take any necessary action.
32. To receive correspondence/communications and to deal with any matters.
33. To receive reports:
a) Report from the Clerk
34. Questions to the Chair.
35. Items for next agenda.
36. To confirm the date and time of the Annual Parish Meeting as Monday 11th May 2026 at 7pm.
36. To confirm date and time of the Annual Parish Council Meeting as Monday 11th May 2026 at 7.30pm.

6th April 2026

Mrs V J Swansborough
Clerk to Onehouse Parish Council
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