

MINUTES OF THE ONEHOUSE PARISH COUNCIL MEETING HELD ON  
MONDAY 6 FEBRUARY 2017 AT 7.30 P.M IN TRINITY HALL

**Present:** Cllrs Cruickshanks (Chairman), Taylor, Willshere, Crissell, Corker.

**In attendance:** County Cllr Otton, District Cllr Matthissen, Mrs Raisey, Mrs Copping, Miss Copping, Mrs Corker and Mr Eade

1. **Apologies for absence** were received from Cllr Raisey.

2. **Co-option of Councillor to fill casual vacancy.**

After a unanimous vote Mrs Copping was co-opted to the Council and duly signed a Declaration of Acceptance of Office form.

3. **To confirm and approve the minutes of the meeting 9 January 2017.**

The minutes were approved and signed.

4. **To receive members Declarations of Interest on agenda items.** There were none.

5. **Adjournment.** The meeting adjourned at 7.41 p.m.

Cllrs were asked regarding the football pitch on the plans for application 5007/16 and if it would have floodlights. This is an indicative plan for outline planning permission, lighting would likely be on the full application in due course. The Paupers Graves area was confirmed as a VIOS.

6. **Report from County Cllr Otton.**

SCC is proposing a further cut of £200,000 to the financial support for libraries. The head of Suffolk Libraries said this would mean a reduction in book stock and staff but was hoping to keep the mobile service. There is to be a change to parking enforcement, this will be decriminalised and devolved to District Councils, however SCC will need to act quickly to determine new Traffic Regulation Orders. A 3% increase in council tax has been proposed specifically for adult social care. From winter 2017/8 Highways will only replenish grit bins and not piles. 2018/19 school admissions have been published.

7. **Report from District Cllr Matthissen**

The Executive Committee has approved the 2017/18 draft budget without further changes, this is a 1.6% increase. MSDC will be joining a consortium of Suffolk councils to take over on street parking enforcement from the police.

Cllr Matthissen was asked if he knows about the changes to waste services, he did not but would enquire.

The meeting reconvened at 8.06 p.m.

8. **Planning Matters**

a) To discuss and make recommendation to MSDC on the following application and any others received prior to this meeting

**5005/16** Application for full planning permission for highways and utilities infrastructure including: main spinal road, emergency access, drainage and attenuation, a pumping station, electricity substations and other utilities. Land North of Chilton Leys. Object - lack of definition of a strategic gap between Onehouse and Stowmarket, encroachment on Onehouse, road safety will be compromised with the bus entrance on the bend where

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Forest Road meets Starhouse Lane. It would be imperative for the 30 mph limit to be extended from 22 Forest Road along the entire length of Starhouse Lane, both of these roads are unsuitable for the traffic this development will generate. The road and bus route conflicts with Bridleway 47 to the detriment of cyclists and pedestrian safety. There is nothing within the proposal to support the straining of health, school and road infrastructure. Concerns were expressed regarding the impact on gas and water supply to Onehouse and reassurance that this has been factored in is sought.

**5007/16** application for outline planning permission for up to 600 new dwellings together with a local centre, sports pavilion, open space and recreation facilities (all matters reserved). Land North of Chilton Leys. Object - lack of definition of a strategic gap between Onehouse and Stowmarket, encroachment on Onehouse, road safety will be compromised with the bus entrance on the bend of Forest Road and Starhouse Lane. It is imperative that the 30mph limit is extended from 22 Forrest Road and along the entirety of Starhouse Lane. Both Forest Road and Starhouse Lane are unsuitable for the traffic this development will generate. The onsite road and bus route conflicts with Bridleway 47 to the detriment of cyclist and pedestrian safety. There is nothing in the proposal to support the strain on health, education and road infrastructure and improvements to all these must be in place before development takes place. The development will have a detrimental effect on the setting of various Listed Building in the vicinity, in particular Stow Lodge and Starhouse Farm. The development is a loss of good quality agricultural land. There will be a detrimental effect on the VIOS of the Paupers Graves and this must be protected. There will be a loss of open space which contributes to the character and appearance and which is used for recreation. Concerns were expressed regarding the impact on gas and water supply to the village of Onehouse and assurance is sought that this has been factored in. The current sewage system is already struggling to cope and it must be ensured that there is sufficient capacity for any further housing.

**4954/16** Application for approval of reserved matter pursuant to outline planning permission 3214/14. Details of scale, layout and appearance of proposed 2 detached dwellings and garage including landscaping and access. Glebe Bungalow, Woodland Close – support.

**0178/17** Erection of a single storey pitched roof garden room and bedroom extensions to rear, pitched roof garage extension to side, minor alterations to drive and insertion of window to side and all associated works/alterations (following demolition of existing garage, rear and side additions). 8 Stearn Drive - support.

b)To receive MSDC decisions on previously considered applications.

**4705/16** Erection of single storey extension to side elevation, following demolition of existing outbuildings. 105 Northfield Road – permission granted.

**4791/16** Replacement of first floor windows to north-facing elevation with associated alterations to increase height of window openings from 600mm to 900mm. Flat 19, Stow Lodge, Union Road – permission granted.

**4776/16** Erection of a detached one and a half storey garage with guest accommodation. I North Lodge, Lower Road – permission granted.

## 9. Finances

### To approve payment of the following invoices:

a)16/053 £399.88 Mrs P Fuller salary January 2017

b)16/054 £118.80 Mr R Taylor reimbursement for equipment service £110.00 and travel costs £8.80 Paupers Graves

c)16/055 £141.65 Suffolk County Council pension payment February to be sent off 5 March

Items a) – c) were approved and cheques issued.

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d)To receive monthly financial report from the Clerk.

The Community Account balance at the end of January was £17,134.72. Less this month's cheques totalling £660.33 and adjustments of £149.12 for insurance paid in advance and £522.00 for adverts, the amended balance is £17,145.61. The Treasurer's Account stands at £18,258.95.

10. **Highways Matters.** There were none.

### 11. To discuss a Health and Safety Policy and take any necessary action.

Cllr Crissell has looked at various Health and Safety policies. OPC doesn't have to have one unless it employs more than 5 people but it is recommended. The Clerk was asked to contact SALC for guidance.

*Action: the Clerk*

### 12. To discuss the setting up of a no cold call zone and take any necessary action.

Article still to be published in OHSMag. Stickers are available for residents.

### 13. To discuss development of land around the parish and take any necessary action.

Nothing report.

### 14. To discuss Onehouse website and OHSMag and take any necessary action.

OPC page on the website is up to date. Harleston and Shelland Parish meetings have been contacted regarding OHSMag deficit.

### 15. To receive an update on the Paupers Graves site and take any necessary action

The working party has met twice, brambles and leaves have been cleared, hedging opened up, ditch cleared and bird boxes put up. The cast iron bath has been removed and it is hoped to make this an exhibit in due course. There is now a team of 10 volunteers.

16. To receive **correspondence/communications** and to deal with any matters.

**The following items have been circulated to Cllrs: Clerks & Councils Direct** January, **SALC** free composting training, Transparency Code free support sessions, **SAAA** appointed auditors, visual routine play equipment training, species recovery conference invitation, **Battles Over – A Nation's Tribute** and **WW1 Beacons of Light 11/11/18**, **SALC** planning conference Mildenhall 2 March. **Public Sector Executive** 11 January. **SCC** road repair work Buxhall Road Gt Finborough 16-20 January, Minerals and Waste Local Plan issues and options consultation reminder, Employers pension liaison meeting 13 February and cancellation, Employers Pension newsletter January and Admin Strategy run, report flood and drainage issues in Suffolk. **MSDC** notice of change of governance

for MSDC, Town & Parish Councils newsletter January, Assets of Community Value – pub is the hub event, the Great British spring clean Suffolk 2017. **Suffolk Police** fraud alert – spoof emails. **Community Action Suffolk** news 11 & 25 January. **Rural Services Network** Rural Vulnerability Service – rural broadband and fuel poverty January, news digest 16, 23, 30 January and 6 February, Rural Housing Spotlight, Rural Health conference 2017, Rural Opportunities bulletin, free RSN seminar – rural programme. **Suffolk Community Foundation** High Sheriff of Suffolk awards, extra £1m for Suffolk – surviving winter, grants update February. **County Cllr Otton** SCC news release – Service Savings and Adult Social Care Precept proposed. Richocet TV items of sentimental value for new TV repair show.

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**17. To receive reports**

**a) Report from the Clerk**

**Overhanging vegetation** – resident has cut back.

**Gas cover outside OHS Community Centre** – the path has been repaired so this is no longer a trip hazard.

**b) Report from Community Speedwatch Scheme**

Two sessions have taken place and no vehicles recorded over the speed limit.

**18. Questions to the Chairman**

Something to consider for the future is illuminated speed signs.

**19. Items for next agenda**

Paupers Graves, OHSMag/website, Health and Safety policy, Community Speedwatch, development, cold call zone.

**20. To confirm date, time and place of the next Parish Council meeting as Monday 13 March at 7.30 p.m. in Trinity Hall. Noted.**

The meeting closed at 8.55 p.m.

Signed.....

Dated.....