

MINUTES OF THE ONEHOUSE PARISH COUNCIL MEETING HELD ON  
MONDAY 5 JUNE 2017 AT 7.30 P.M. IN TRINITY HALL

**Present:** Cllrs Raisey (Chairman), Cruickshanks, Copping, Corker and Willshire.

**In attendance:** Mr Eade, Mr Ball, Mr Pleasance and District Cllr Matthissen

1. **Apologies for absence** were received from Cllrs Crissell and Taylor.

2. **To confirm and approve the minutes of the meeting 8 May 2017.**

The minutes were approved and signed.

3. **To receive members Declarations of Interest on agenda items.** Cllr Raisey declared a prejudicial interest in item 12 as Chairman of OHSMC.

4. **Adjournment** The meeting adjourned at 7.32 p.m.

**5. Report from County Cllr Otton.**

I am delighted to have been re-elected as a Suffolk County Councillor on May 4<sup>th</sup>. Cllr Colin Noble is again the leader of the council and the cabinet members remain the same. The council is considering changing to a “HYBRID” system of governance; a cabinet but with committees, as a result the 5 Liberal Democrats, 3 Green Party, 4 Independent councillors have agreed to form a group which will then entitle us to at least some of those committee places in order that we will be fully informed. I am amazed at the length of the diversion from the end of Combs lane right through to Bildeston, and the length of time Starhouse Lane will be closed. I will raise both of these with the director as this seems to be poor planning.

**6. Report from District Cllr Matthissen**

We have been briefed on a Strategic Housing Market Assessment (SHMA) which was carried out for an area comprising Mid Suffolk, Babergh, Ipswich and Suffolk Coastal, and the outcome is that about 1600 new homes will be needed each year across those four districts. Discussion will continue as to the numbers for each district. This will inform our new Local Plan now in preparation together with the allocation of sufficient land from the recent land bids submitted by landowners. The preliminary assessment of these has been completed so that the obviously unsustainable plots have been eliminated and this information will be made public for a consultation in August and September.

Consultation responses will be used to further reduce the land which will be proposed for allocation as part of the new Local Plan. New policies for deciding planning applications are also being prepared. A scheme of charging for pre-application planning advice has been approved by Cabinet this morning and will include both scales of charges and the timescale within which advice should be provided, including advice from specialist consultees such as Highways, Bio-diversity, Heritage etc. The date for the move to Endeavour House is still intended to be September this year. In addition to the public access in Stowmarket, there will be various “landing points” where council officers and councillors will be able to use IT facilities and meet the public by appointment. As these are to be within a maximum of 7 miles anywhere in the District the likelihood is that Stowmarket will be the preferred choice locally. There have been some serious problems with the new single contact telephone number - 0300 123 4000. It is not clear whether

these were due to the phone system or staffing levels but efforts continue to improve matters. The bin collection throughout Onehouse, including Lower Road, will be changed from Wednesday to Thursday for operational reasons. This will take effect from this week and letters are being hand-delivered to all residents today.

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Footpath beside 17 Stearn Drive is causing concern as sleepers are becoming a trip hazard. The Clerk was asked to contact SCC *Action The Clerk*  
Councillors were asked regarding the flower boxes. The Clerk is awaiting a quote from Mr Daniel. The Clerk was asked to get price for making new boxes from Mr Bennett.  
*Action: the Clerk*

The meeting reconvened at 7.56 p.m.

## **7. Planning Matters**

a) To discuss and make recommendation to MSDC on the following application and any others received prior to this meeting

**1775/17 & 1776/17** Erection of timber decking. Shepherd & Dog, Lower Road - support

**1777/17** Demolition of conservatory and outbuildings, erection of single storey rear extension. 36 Forest Road – support.

**DC/17/02052** Application for non material amendment re appl 4705/16 erection of single storey side extension. 105 Northfield Road – support with comment that velux windows should have obscure glass to comply with building regulations.

b) To receive MSDC decisions on previously considered applications.

**4954/16** Application for approval of reserved matter pursuant to outline planning permission 3214/14. Details of scale, layout and appearance of proposed 2 detached dwellings and garage including landscaping and access. Glebe Bungalow, Woodland Close – permission granted.

Mr Morgan has advised that he has resubmitted an application for outline planning permission for the development of land at Chilton Leys.

## **8. Finances**

### **To approve payment of the following invoices:**

a) 17/010 £411.55 Mrs P Fuller salary May 2017

b) 17/011 £148.40 Suffolk County Council pension payment June to be sent off 5 July

Items a) & b) + e) & f) were approved and cheques issued.

c) To receive monthly financial report from the Clerk

The Community Account balance at the end of May was £19,970.35 including the first half precept and £548.33 returned from CATS. Less this month's cheques totalling £584.95 and adjustments of £850.00 for adverts and £63.91 for insurance, the corrected figure is £20,299.31. The Treasurers Account stands at £18,253.50.

d) To complete and sign the Statement of Assurance and Annual Return for year ended 31 March 2017.

The form was completed and signed by the Chairman and Clerk, as were the accounts.

e) 17/012 £25.00 Mrs S Eburne internal audit of accounts 2016/17

f) 17/013 £325.41 Gipping Press June OHSMag

## **9. Highways Matters**

Concern that the road closure signs in Starhouse Lane between the junctions with Union Road and Finborough Road are being removed during the evenings has been reported.

**10. Nomination of representative to SALC.** Carried forward.

**11. To receive an update on a Health and Safety Policy and take any necessary action.** Carried forward.

**12. To consider a request from OHS Management Committee for a grant towards replacement of outside storage buildings and take any necessary action.**

OHSMC is looking to demolish the outbuildings as they are past repair and replace with new build storage beside the wall to the playing field. This will open up the back area of

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the Community Centre for parking. County Cllr Otton has offered some funding from her Locality Budget following the elections. OHSMC has £4000 and Jubilee Players has promised £2000. The project is expected to cost between £6-8,000.

Cllr Raisey left the meeting at 8.47 p.m.

After discussion it was proposed, seconded and carried to make a grant of £500.00 with the option of an interest free loan if further funds required. Cllr Willshire offered to help OHSMC to find grant funding sources.

*Action: the Clerk*

Cllr Raisey rejoined the meeting at 8.52 p.m.

**13. To discuss development of land around the parish and take any necessary action.**

It is likely that the planning application for land south of Union Road will go to committee in July.

**14. To discuss Onehouse website and OHSMag and take any necessary action.**

Cllr Raisey is concerned regarding the fall in revenue for advertising in OHSMag. The Clerk will calculate the monthly deficit. Village organisations are not updating pages on the website which is very disappointing.

**15. To receive an update on the Paupers Graves site and take any necessary action**

The information board has been vandalised but the pieces have been retrieved and the board repaired. Four bird boxes taken down. The working group would like OPC to consider installing cameras. This will be discussed at the next meeting. The Local History Group is having a guided tour around the area for June meeting.

16. To receive **correspondence/communications** and to deal with any matters. **The following items have been circulated to Cllrs: Rural Services Network** new digest 8, 15, 22, 30 May +5 June, Rural Vulnerability Service - Rural Transport, Fuel Poverty and Rural Broadband May, Rural Spotlight on young people, Rural opportunities Bulletin, invitation to rural conference 2017. **SCC** road closure Onehouse Road & Union Road 22-24 May carriageway patching, road closure Starhouse Lane May/June to facilitate installation of new treated water main, new Park & Ride Ipswich. **SALC** LAIS1399 Neighbourhood Planning Act 2017, information bulletin 8 & 22 May, LAIS1400 Precept Data, Changes to Data Protection Legislation, Mid Suffolk South Area meeting 22 June. **Public Sector Executive** news 11 May. **Anglian Water** can you help us find private pumping stations in your parish? **Age UK** Befriending – tackling loneliness. **Community Action Suffolk** newsletter 17 & 31 May, CAS awards 2017. **Suffolk Community Foundation** new Suffolk Police and Crime Commissioners Fund grants update June and funding fairs. **MSDC** Phase 2 boundary review session.

**17. To receive reports**

a) Report from the Clerk

**open spaces survey** – did not get completed by the Chairman and Clerk in the timescale

b) Report from Community Speedwatch Scheme

2 sessions held and 3 cars recorded over the speed limit. Cllr Copping is joining the CSW team.

18. **Questions to the Chairman.** There were none.

19. **Items for next agenda.**

SALC representative, Health & Safety Policy, OHSMag/website, Community Speedwatch, development, Paupers Graves vandalism.

20. **To confirm date, time and place of the next Parish Council meeting as Monday 3 July at 7.30 p.m. in Trinity Hall.** Noted.

The meeting closed at 9.20 p.m.

Signed.....

Dated.....