

MINUTES OF THE ONEHOUSE PARISH COUNCIL MEETING HELD ON  
MONDAY 12 FEBRUARY 2018 AT 7.30 P.M. IN TRINITY HALL

Present: Cllrs Raisey, Willshere, Copping, Crissell and 12 members of the public.

1. **Apologies for absence** were received from Cllrs Taylor, Corker and Cruickshanks.

2. **To receive a presentation of phase 2 development at Chilton Leys with representatives of Taylor Wimpey.**

Cllr Raisey stated that Taylor Wimpey has always been in regular contact with Onehouse PC all the way through the Chilton Leys development and has been very co-operative and supportive to both OPC and MSDC.

Jordan Last and Andrew Garner gave information on phase 2 of the development which is the central area of the site including 175 homes, a new primary school and convenience store. It will also include the infrastructure for the bus link from Chilton Leys bend. The current projection is for construction to start during the winter of 2018 and end in spring 2022. A detailed landscape scheme will be emailed to Cllr Raisey showing the screening at the edge of fields next to Onehouse. The land for the school is likely to be transferred to SCC in 2019 with the school opening in 2020. It will no longer have an area for community use but there may be a sports pavilion for community use on land near to the Paupers Graves area. Section 106 has been agreed and is to be signed off shortly. Section 106 money is paid directly to SCC and there is a stipulation that some is used to construct the footpath from 22 Forest Road to Chilton Leys corner. SCC Cllr Otton is talking to Chris Fish and Steve Merry SCC about this.

3. **To confirm and approve the minutes of the meetings 8 January 2018.**

The minutes were approved and signed.

4. **To receive members Declarations of Interest on agenda items.** There were none.

5. **Adjournment** The meeting adjourned at 8.02 p.m.

6. **Report from County Cllr Otton.**

SCC Cabinet confirmed the budget for 2018-19 which includes cuts of £12m to Adult Care, £20,000 to CAB and £15,000 from the sponsored bus services budget which are of great concern to Cllr Otton. The Schools Forum decided that the base hourly rate for providers should increase to £4.00 (previously £3.87), whilst the amount retained by Suffolk County Council should reduce to 3.8% (6.3%). Suffolk County Council is planning to borrow an additional £21m over the next three years, to pay for road resurfacing. The school transport consultation will end on 28 February 2018. The petition against the changes has received over 7500 signatures to date. The Development Control Committee approved a scheme to build a new heritage centre near the Ipswich Waterfront. This will be known as "The Hold". It will house the bulk of Suffolk's archival collections, and will also include teaching spaces for the University of Suffolk.

7. **Report from District Cllr Matthissen**

The budget for 2018/19 will be finalised next week based on 0.5% increase in council tax, equivalent to 81pence extra per year, although the County Council and Police elements will also be rising more significantly. Council house rents will be reduced by 1%, off-set to some extent by an increase in charges for sheltered accommodation. The current year is once again expected to yield a surplus from underspend, currently about 2898

£1.6million. The HQ move to Ipswich has led to the loss of over 100 staff since April last year, among them many people with experience and a commitment to our district. The investment of £25million of borrowed money is proceeding apace, hastened perhaps by hints from Government that this approach will be ended from April 1<sup>st</sup> this year. The new Joint Local Plan process has been delayed due to the large numbers of comments submitted by 1370 responders - totalling nearly 14,000 comments in all - although the recent departure of 3 planning policy staff will not have helped. It is now expected that sites for allocation will be considered in April and a draft Local Plan will be published for consultation in early summer.

Cllr Matthissen was asked when MSDC would have a 5year land supply, apparently nobody at MSDC knows.

A member of the public asked if a dog litter bin can be installed at the top of Church Walk. This will be made an agenda item for the March meeting.

The meeting reconvened at 8.25 p.m.

## **8. Planning Matters**

a) To discuss and make recommendation to MSDC on the following applications and any others received prior to this meeting

**18/00017** Use of land for touring caravans/campsite and stationing of static caravan or occupation by site manager. Stowmarket Golf Centre, Lower Road. This application was subsequently withdrawn.

**18/00115** Prior Approval application under Part 6 Class E of the Town & Country Planning (General Permitted Development) Order 2015 – agricultural building. Land off Finborough Road. As OPC were only given 7 days to respond to the application, there was not enough time to call a meeting and the decision was left to MSDC.

b) To receive MSDC decisions on previously considered applications.

**17/06017** Single storey rear extension following demolition of existing conservatory, 54 Ash Road – permission granted.

**17/06228** Erection of a single storey front extension, 1 Northfield Road – permission granted.

**17/06161** Conversion of cartlodge to annexe, insertion of roof lights and glazing with balcony forming kitchen and wet room with bed and sitting at first floor, Malthouse, Lower Road – permission granted.

**17/06080** Discharge of conditions for application 4954/16 – condition 2 (materials), Glebe Bungalow, Woodland Close – details are acceptable.

## **9. Finances**

**To approve payment of the following invoices:**

a) 17/050 £533.40 Mrs P Fuller salary and expenses January 2018

b) 17/051 £34.95 Mr M Chase gloves for Pauper's Graves's working group

c)17/052 £124.52 Viking Direct stationery

d)17/053 £148.40 Suffolk County Council pension payment February to be sent off 5 March

Items a) - d) + f) and g) were approved and cheques issued.

e) To receive monthly financial report from the Clerk

The Community Account statement at the end of January was £37,608.87. Less this month's cheques totalling £921.27 and adjustment of £154.24 the corrected figure is £36,841.84. OHSMag invoicing is up to date and all invoices for 2016/17 have now been paid.

2899

f)17/054 £80.00 Mr R Taylor £20.00 fuel for mowers £60.00 chainsaw service for Pauper's Graves working group

g)17/055 £342.00 Gipping Press February OHSMag

### **10. Highways Matters**

There are severe potholes in Starhouse Lane and SCC has erected a road narrows sign. The drain near the post box is blocked again as is the drain in Starhouse Lane near to the junction with Finborough Road. The Clerk was asked to report these. *Action: The Clerk*

### **11. To consider new bank account/s following notification that the Bank of Ireland is to close our Treasurer's account and take any necessary action.**

A 1 year fixed bond for £10,000.00 and a 90 day notice account for £10,000.00 will be opened with Nationwide Building Society. It was agreed that Cllrs Raisey and Cruickshanks would be the signatories for these two accounts. All other funds will remain in the Barclays Community Account. *Action: the Clerk*

### **12. To consider replacement flower boxes and take any necessary action.**

Carried forward.

### **13. To receive an update on the Paupers Graves site and take any necessary action.**

As Cllrs Taylor and Corker were not in attendance no update was received.

### **14. To discuss development of land around the parish and take any necessary action.**

An archaeological dig is taking place on land at Union Road.

### **15. To discuss Onehouse website and OHSMag including considering increasing advertising rates and take any necessary action.**

Advertising rates have been held for black and white adverts for over 7 years but with at 2 increases in printing costs in the last 2 years it was agreed that all advertising rates would be increased from 1 April 2018. As there will be a deficit for 2016/17, the Clerk was asked to write to Harleston and Shelland Parish Meetings requesting proportional payment towards the deficit. *Action: the Clerk*

16. To receive **correspondence/communications** and to deal with any matters.

**Tween Farming Ltd** quote for cutting footpaths, grass verges and hedges. This will be an agenda item for the March meeting. **SCC Highways** Community Self Help survey asking if the parish would be prepared to take on any work currently funded and carried out by SCC. The Clerk was asked to respond that OPC would not take on any of the tasks.

*Action: the Clerk.* **Mr Ames Good Neighbours Scheme** has received an offer from the Community Action Suffolk new co-ordinator to try with her contacts to resolve the footpath to Chilton Leys corner. Whilst this offer was appreciated the Clerk was asked to respond that this is a matter between OPC and SCC. *Action: the Clerk.* **Neighbourhood Watch Association** request for £50.00 one off donation. This will be an agenda item at the March meeting. **The following items have been circulated to Cllrs: Community Action Suffolk** Stronger Charities for a Stronger Suffolk conference 7 February, news 10, 24 January 2, 7 February, is your experience that accessing funding is becoming more difficult? **SALC** GDPR – provision of DPO Service, weekly information bulletin 12, 19, 27 January, + 2, 12 February, Data Protection Bill/GDPR – latest update from NALC, GDPR update prices reduced by the DPO Centre, Suffolk Highways Community Self Help survey. **SCC** Trading Standards news 12, 19, 26 January, 1, 2, 9 February. **MSDC** Spring Clean Suffolk 2018, funding and volunteer fair 13 February,

2900

engagement on proposed merger of Mid Suffolk and Babergh DCs, Stowmarket Vision for Prosperity update, Community Infrastructure Levy workshop invitation. **Rural Services Network** rural opportunities bulletin, news digest 15, 22, 29 January, 5, 12 February, Rural Vulnerability Service – fuel poverty, rural transport January, Rural Housing Spotlight. **Suffolk Police** public partnership meeting 6 February, information and advice posters shed and tools security. **UK Power Networks** Storm Fionn severe weather information 18 January. **Suffolk Tree Wardens Network** Spring Forum and AGM 14 April, Tree Health seminar 22 March. **LCPAS** GDPR update. **SARS** latest report and letter requesting grant. **Brain Tumour Research** information.

#### **17. To receive reports**

a) Report from the Clerk

**New audit regime briefing** – the Clerk attended the briefing by PFK Littlejohn. If either our gross expenditure or income is below £25,000.00 we can complete a form for exemption from a basic audit. All forms and declarations will have to be completed as in previous years and published on the website.

**Community infrastructure Levy (CIL)** – the Clerk is attending a workshop lead by MSDC at Elmswell on 19 February.

**Parish proportion of Council Tax** – MSDC has advised that having set a precept of £13,000.00 for 2018/19, this equates to an increase of 0.19%

b) Report from Community Speedwatch Scheme

A recent check has recorded two vehicles travelling at 36 mph and 37 mph which have been reported to the Police.

#### **18. Questions to the Chairman**

Cllr Willshere asked the latest position regarding GDPR – we are awaiting further information from SALC.

#### **19. Items for next agenda**

Grass cutting, Dog litter bin Church Walk, flower boxes, Pauper's Graves, OHSMag, Community Speedwatch, Neighbourhood Watch donation.

**20. To confirm date, time and place of the next Parish Council meeting as Monday 12 March 2018 at 7.30 p.m. in Trinity Hall.** Noted.

The meeting closed at 9.04 p.m.

Signed.....

Dated.....