

MINUTES OF THE ONEHOUSE PARISH COUNCIL MEETING HELD ON
MONDAY 10 JUNE 2019 AT 7.30 P.M. IN TRINITY HALL.

Present: Cllr Raisey (Chairman), Vile, Corker, Willshere, Brewster, Crissell and 6 members of the public.

1. **Apologies for absence** were received from Cllr Taylor.

2. **To confirm and approve the minutes of the meetings 13 May 2019.**

The minutes were approved and signed.

3. **To receive members Declarations of Interest on agenda items.**

There were none.

4. **Adjournment** . The meeting adjourned at 7.32 p.m.

5. **Report from County Cllr Otton.**

SCC Children's Services have been rated outstanding by Ofsted however the council still struggles to fill social worker vacancies. SCC will no longer provide printed timetables but these can be downloaded from Suffolk Onboard website. Tetra packs and metal items such as pots and pans can no longer be accepted in recycling bins and need to be taken to household recycling centres. Issues near the Shepherd and Dog with blocked ditches, drainage and barrier defence have been registered with the correct agencies.

6. **Report from District Cllr Matthissen**

The recent election sees MSDC with no party with overall control. The recent AGM saw Cllr Hadingham elected as Chair and with her casting vote most posts went to Conservative Cllrs. The Draft Joint Local Plan is due before council at the June meeting, once this is agreed there will be public consultation. The Crucial Crew programme runs 17-24 June to teach primary school children about personal safety.

The meeting reconvened at 7.52 p.m.

7. **Planning Matters**

a) To discuss and make recommendation to MSDC on the following application and any others received prior to this meeting.

19/02614 Erection of detached annex. 42 Forest Road – support with condition that use and occupation should be incidental and ancillary to the principal dwelling.

b) To receive MSDC decisions on previously considered applications.

19/00088 Change of use of land for the storage of touring caravans, Green Farm Buildings, Harleston has gone to appeal.

8. **Finances**

To approve payment of the following invoices:

a) 19/012 £390.04 Mrs P Fuller salary & expenses May 2019

b) 19/013 £315.16 Gipping Press June OHSMag

c) 19/014 £164.53 Suffolk County Council pension payment to be posted 5 July 2019

Items a) – c) and f) were approved and cheques issued.

d) To receive monthly financial report from the Clerk

The Community Account balance at the end of May was £39,321.43. Less this month's cheques totalling £946.73 and adjustments of £57.30 and £394.00 for adverts, the corrected figure is £38,826.00.

e) To complete and sign the Statement of Assurance and Annual Return for year ended 31 March 2019.

The form was completed and signed by the Chairman and Clerk, as were the accounts. As both income and expenditure were below £25,000, an exemption certificate will be sent to the auditor.

f) 19/015 £75.00 Sandra Brown internal audit of accounts to 31 March 2019

9. Highways

a) To discuss the purchase of speed reduction signs and take any necessary action.

Cllr Crissell has further information on what is required and where the signs can be sited which will be circulated to Cllrs for further discussion at the next meeting.

10. To discuss a colour laser printer for the Clerk to replace the black laser and colour printer and take any necessary action.

It was agreed to purchase a printer up to a cost of £300.00 + VAT.

Action: the Clerk

11. To consider a response to the Environment Agency Draft Nation Flood and Coastal Erosion Risk Management Strategy for England consultation and take any necessary action.

Due to the complexity of the document Cllrs do not wish to respond to the consultation.

12. To receive an update on the Paupers Graves site and take any necessary action.

Clearing weeds and mowing continues over the summer period. The ditch has been completed cleared. There has been no siting of the hedgehogs. One of the mowers is making noises and may need to be replaced shortly.

13. To discuss development of land around the parish and take any necessary action.

Nothing to report.

14. To discuss OHSMag/Onehouse website and take any necessary action.

Two further adverts have cancelled with effect from July 2019 and a further one at the end of March 2020. Matthew Ball will look into our website being compliant to the new equality rules by 23 September 2020.

15. To consider the purchase of 'Welcome to Onehouse please drive carefully' signs and take any necessary action.

Due to the cost and the number of signs required it was unanimously agreed not to pursue this matter.

16. To receive **correspondence/communications** and to deal with any matters.

The following items have been circulated to Cllrs : Rural Services Network

Rural Bulletin 14, 21, 29 May & 4 June, Funding Digest June. **SCC** Trading Standards news 15 May and 5 June. **Community Action Suffolk** news 6 June. **MSDC** Spotlight on Rural Housing 3 July. SALC Mid Suffolk Area meeting 11 June, Suffolk Day celebrations 21 June, Consultation – Traffic Commissioners ebuletin 20 May, Launch of Community Awards, CAS event – Suffolk Volunteering Conference 6 June, The Local Councillor Spring edition. **Suffolk Preservation Society** media training. **Suffolk Highways** Lower Road and Heron Hill drainage improvements May/June. **Hopkins** Homes review 2019. Penny Otton response from SCC regarding issues near Shepherd and Dog

17. To receive reports

a)Report from the Clerk

Motorcycle tracks in Northfield Wood – reported to the Woodland Trust and referred to the Police. The Woodland Trust is looking at placing more fencing to stop access.

Verge cutting – The Clerk has spoken to Colin Tween to carry this out however SCC has already completed a cut.

Footpaths – the Clerk is trying to get an up to date list of which paths are cut once and which twice from SCC.

Flower boxes – Cllrs Crissell and Corker to plant up any that have not been adopted by residents.

Bank Mandate changes – the Clerk is awaiting forms from Barclays Bank to add new Cllrs to the signatory list.

SCC Highways Self Help Scheme – this will be made an agenda item for the next meeting.

Setting up a Standing Order for Clerk’s salary – The Clerk asked for her salary to be paid by monthly Standing Order. This will be debated at the July meeting.

b)Report from Community Speedwatch Scheme

Checks have been carried out and no vehicles were noted over the limit. More volunteers are needed.

18. Questions to the Chairman

Garden waste continues to be dumped in Northfield Wood.

19. Items for next agenda

Speed signs OHSMag/website, development, Pauper’s Graves, SCC self-help scheme, Clerk’s salary to be paid by Standing Order, Community Speedwatch.

20. To confirm date, time and place of the next meeting as Monday 8 July 2019 at 7.30 p.m. in the Trinity Hall. Noted.

The meeting closed at 9.04 p.m.

Signed.....

Dated.....